



# B'nai B'rith Camp

## Reference Form

**Please return this form to:**

B'nai B'rith Camp, Attn: Rachel Rothstein  
6312 SW Capitol Highway #412  
Portland, Oregon 97239  
503-452-3443, fax: 503-452-0715

Applicant's Name \_\_\_\_\_ Position Applying For \_\_\_\_\_

Dear Mr./Mrs. \_\_\_\_\_:

I am applying B'nai B'rith Camp and would appreciate your completing this reference form on my behalf.

My responsibilities will include: program planning, leading groups of children in activities, awareness of health and safety, and working with other staff.

Thank you for your assistance and prompt response.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

1) How long have you known applicant?

Less than a year \_\_\_\_\_ 1-2 years \_\_\_\_\_ 3-5 years \_\_\_\_\_ 5+ years \_\_\_\_\_

2) In what capacity have you known applicant?

Employer \_\_\_\_\_ Friend of family \_\_\_\_\_ Educator \_\_\_\_\_ Other (specify) \_\_\_\_\_

If applicant was an employee:

A) Applicants position: \_\_\_\_\_

B) Responsibilities: \_\_\_\_\_

C) Dates employed: \_\_\_\_\_ to \_\_\_\_\_

D) Salary: \_\_\_\_\_ Reason for termination: \_\_\_\_\_

E) Would you rehire this applicant? Yes \_\_\_\_\_ No \_\_\_\_\_

F) If no, why not? \_\_\_\_\_

Please rate the categories below in the areas which you have knowledge of the applicant:

	<b>No Knowledge</b>	<b>Poor</b>	<b>Average</b>	<b>Good</b>	<b>Excellent</b>
Ability to work with others	_____	_____	_____	_____	_____
Enthusiasm	_____	_____	_____	_____	_____
Initiative	_____	_____	_____	_____	_____
Responsibility	_____	_____	_____	_____	_____
Leadership	_____	_____	_____	_____	_____
Ability to accept criticism	_____	_____	_____	_____	_____
Ability to follow directions	_____	_____	_____	_____	_____
Ability to work as part of a team	_____	_____	_____	_____	_____
Ability to work with children	_____	_____	_____	_____	_____
Emotional maturity	_____	_____	_____	_____	_____
Punctuality	_____	_____	_____	_____	_____
Patience	_____	_____	_____	_____	_____
Integrity/Honesty	_____	_____	_____	_____	_____
Program planning skills	_____	_____	_____	_____	_____
Ability to supervise others	_____	_____	_____	_____	_____

Additional Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Would you hire this candidate to work with and be responsible for groups of children?

Yes \_\_\_\_\_ Possibly \_\_\_\_\_ Unsure \_\_\_\_\_ No \_\_\_\_\_

**Reference's Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Telephone Number** \_\_\_\_\_